

Sapphire Enclave Homeowners Association
Notice of Annual Meeting
August 13, 2024 at 6:00PM
Colleyville Center- 5301 Riverwalk Dr., Colleyville TX 76034

In accordance with Article 4, Section 4.5 of the Bylaws Sapphire Enclave Homeowners Association you are hereby given notice of the 2024 Annual Meeting of the members scheduled for **August 13, 2024 at 6:00 PM** CST at the Colleyville Center. The Association is a non-profit corporation and as such is required to hold an annual meeting under the laws of the State of Texas.

Meeting Topics To Include:

- **2025 Budget Review**
- **Christmas Lights**
- **Community Updates**
 - **Assessments for Capital Works**
- **Board Elections**

**The agenda will be posted to the website no less than ten (10) days before the meeting date.*

The homeowners will elect one (1) homeowner to the Board of Directors as in accordance with the Bylaws recorded in Tarrant County.

Voting will be conducted via electronic absentee voting and voting during the meeting via Zoom. Please ensure you have provided your email address. Absentee ballots are mailed to your home upon request. Please see timeline of voting on page two of this notice for more details.

Should quorum fail to be met for the Annual Meeting, the Sapphire Enclave Homeowners Association will hold its Second Annual Meeting, as a self-governed association, on August 13, 2024 at 6:05pm.

Sapphire Enclave HOA Board of Directors Nomination Form
****One (1) Position Available****
Bios Must be Received no Later than July 28, 2024.

| |
|----------|
| Name: |
| Address: |
| Email: |
| Phone #: |

****Please limit your bio to 300 words or less. ****

BIO: _____

Fax: (972) 591-5625
Email: support@propertymanagementgroup.org
Or by mail: 10340 Alta Vista Rd. #C, Fort Worth, TX 76244

- Nominations are due no later than **July 28, 2024**
- Absentee/Electronic Voting begins **July 30, 2024**. If you need a paper ballot, please request a ballot by emailing: support@propertymanagementgroup. Agenda posted to the website no later than **August 1, 2024**.
- Absentee/Electronic Voting Closes/Ends: **Noon, August 13, 2024**; If your absentee ballot is not received by this date and time, you will be required to vote during the meeting to be counted. (New board will be announced at annual meeting.)

Community Management:
Property Management Group
OFFICE: (817) 337-1221
10340 Alta Vista Rd. #C
Fort Worth, TX 76244