

**Sapphire Enclave
Homeowners Association
Notice of Annual Meeting
October 29, 2025 at 6:30PM CST
Colleyville Center- 5301 Riverwalk Dr., Colleyville TX 76034**

In accordance with Article 4, Section 4.5 of the Bylaws Sapphire Enclave Homeowners Association you are hereby given notice of the 2025 Annual Meeting of the members scheduled for **October 29, 2025 at 6:00 PM** CST at the Colleyville Center. The Association is a non-profit corporation and as such is required to hold an annual meeting under the laws of the State of Texas.

Meeting Topics To Include:

- **2026 Budget Review**
- **Community Updates**
- **Board Elections**

The homeowners will elect two (2) homeowners to the Board of Directors in accordance with the Bylaws recorded in Tarrant County.

- Voting will be conducted via electronic absentee voting and voting during the meeting.
- Please ensure you are registered on the website:
<https://sapphireenclavehoa.com/> .
- Absentee ballots are mailed to your home upon request.
- Please see timeline of voting on page two of this notice for more details.

*Should quorum fail to be met for the Annual Meeting, the Sapphire Enclave Homeowners Association will hold its Second Annual Meeting, as a self-governed association, on October 29, 2025 at 6:35pm.

**Sapphire Enclave Homeowners Association
Board of Directors Nomination Form
via website:**

<https://sapphireenclavehoa.com/>

****Two (2) Positions Available****

**The below information must be submitted no later than
October 12, 2025.**

Name:
Address:
Email:
Phone #:

****OPTIONAL BIO- Please limit your bio to 300 words or less. ****

- Nominations are due no later than October 12, 2025 via website submission: <https://sapphireenclavehoa.com/> . (Login, Scroll to Homeowner/ Dashboard)
- Absentee/Electronic Voting Begins: October 13, 2025. Agenda posted to the website no later than October 17, 2025.
- Absentee/Electronic Voting Closes/Ends: Noon, October 29, 2025; If your absentee ballot is not received by this date and time, you will be required to vote during the meeting to be counted. (New board will be announced at annual meeting.)

Community Management:
Property Management Group
OFFICE: (817) 337-1221
10340 Alta Vista Rd. #C
Fort Worth, TX 76244